Division of Student Services Office of the Insular Superintendent 4053 La Grande Princesse Christiansted, St. Croix, VI 00820-4319 Phone: 340-778-1600 Fax: 340-718-4494

Email: studentservices@stx.k12.vi

2019-2020 PUBLIC SCHOOL REGISTRATION

Division of Student Services St. Croix USVI

Registration for Kindergarten and Granny Pre-K begins on Monday, April 1, 2019. Registration takes place from Monday – Thursday 8:30 a.m. – 3:00 p.m. at the Division of Student Services in La Grande Princesse (across from the Honda Dealership).

- Kindergarten students must be 5 years old by December 31, 2019
- Granny Pre-K students must be 4 years old by December 31, 2019

REGISTRATION FOR 1ST TO 12TH GRADES WILL BEGIN ON MONDAY, JUNE 3, 2019.

Documents required for registration must be originals and are:

- 1. OFFICIAL CERTIFICATION OF BIRTH
- 2. COURT APPOINTED ADOPTION OR GUARDIANSHIP (if applicable)
- 3. SOCIAL SECURITY CARD
- SCHOOL RECORDS
 Kindergarten thru 8th grade most recent report card
 9th thru 12th grade transcript
 Attendance and Disciplinary records and 504/IEP Plan (if applicable)
- 5. VIRGIN ISLANDS IMMUNIZATION CARD AND SCHOOL REGISTRATION CLEARANCE from either the Charles Harwood Health Clinic or any branch of Frederiksted Health Care, Inc.
- 6. GOVERNMENT ISSUED PHOTO ID of the parent or guardian registering student
- 7. PROOF OF RESIDENCY IN ST. CROIX, US VIRGIN ISLANDS

Homeowners:

Signed closing statement **or** deed **or** property tax receipt Current WAPA bill

Renters:

Lease, signed by the Landlord and Tenant

Current WAPA bill (WAPA bill is still required when the lease includes utilities)

Approved Disapprove Carlos McGregor, Acting Insular Superintendent

/Date/