

Teacher Portfolio Template

- The Portfolio process for SY2015-16 has changed in response to feedback from teachers and administrators
 - Only two required components: one School Wide Component and one Choice Component.
 - Limits on size/length of Portfolio presentation: no more than 5 slides for the PowerPoint and 3 artifacts per component.
- Use the slides below as a guide the focus of the 5 slides.
- Note that the “Rationale” slide is optional and teachers may elect to use only 4 slides, or to replace the “Rationale” slide with something of their own choosing.

How to use this Template

- View the template in “Normal” or “Notes Page” view so that you will be able to read the notes below each of the Template slides.
- You can change the view by clicking on the “VIEW” tab, far to the right of the “FILE” tab.
- Save your completed Portfolio Presentation to your laptop, along with a maximum of 6 artifacts that provide evidence for your performance on the two required components.
- Also save the Portfolio Presentation and artifacts to BriteLocker.

School Wide Component: (e.g, 1a)

- Artifacts that will be presented include
 - (Insert description—i.e., a lesson plan for ELA focused on important writing concepts).
 - (Insert description—i.e., student writing samples demonstrating progress over time, with teacher's feedback).
 - (Insert description—i.e., student-created rubric to be used for peer review and assessment of writing).

Reflection on School Wide Component

- Something I learned (related to this component and any of the artifacts).
- Something I might do differently in the future, based on my experience this year (related to this component and any of the artifacts).
- Something I might explore further (related to this component and any of the artifacts).

Choice Component Rationale

(optional)

- Explain why you focused on this component
- For example:
 - A component in which you want to grow and challenge yourself.
 - A component that you have not done well on before but want to demonstrate your improvement.
 - A component that you feel is a strength in your practice
 - A component that your PLC, department team, etc. suggested should be the focus for the team.

Choice Component: (e.g., 4c)

- Artifacts that will be presented include
 - (Insert description—i.e., individual progress reports for students with request for parent comments).
 - (Insert description—i.e., video from family cultural fair with food and crafts reflecting students' heritage).
 - (Insert description—i.e., notes from parent/teacher meetings including “next steps” for parents, students, and teacher).

Reflection on School Wide Component

- Something I learned (related to this component and any of the artifacts).
- Something I would do differently in the future, based on my experience this year (related to this component and any of the artifacts).
- Something I would like to know more about (related to this component and any of the artifacts).
- General reflection...